



PATRICIAN COLLEGE OF ARTS AND SCIENCE  
GANDHI NAGAR, ADYAR, CHENNAI - 600 020  
4915331 (College.)

06.05.2001

From

The Secretary/Correspondent,  
Patrician College of Arts and Science,  
Adyar,  
Chennai 20

To

Mrs. Lenora Vieyra,  
No.1, Janakiram St.,  
New Perungalathur,  
Chennai 600 003.

Dear Madam,

You are hereby informed that you have been appointed as a  
Lecturer in English, Patrician College of Arts and Science, for the academic  
year 2001 –2002, commencing in August, the appointment is subject to the  
affiliation of the course by the University.


Kindly acknowledge the receipt of this letter of appointment.

Thanking You,

Yours truly,

*Stanislaus*  
Bro.A.Stanislaus.  
Secretary/Correspondent.

*J. I. — dnk*  
Dr. J. GNANAPUSHPAM,  
M.A., M.Phil., Ph.D.,  
PRINCIPAL  
PATRICIAN COLLEGE OF ARTS AND SCIENCE  
GANDHI NAGAR, ADYAR,  
CHENNAI - 600 020 PH: 24401362

**Patrician College of Arts and Science**  
Approved by the Govt. of Tamilnadu. (G.O No 168) • Affiliated to the University of Madras  
Gandhi Nagar, Adyar, Chennai - 600 020. ☎ : 4915331, 4402181 Fax : 4452909

Date: 15.06.2002

To  
Mrs. Lakshmi Kumari  
5, A/19 South Mada Street  
Thiruvannmiyur  
Chennai 600 041

Received: *Handwritten Signature*  
15/06/02

Dear Madam,

With reference to the interview, you are hereby informed that you have been appointed as a "Lecturer in English" in this Institution with effect from 01.07.2002, on the terms and conditions given below.

1. You will draw a consolidated salary of Rs.5,000/- per month.

2. You are expected to play a full and active part in corporate life of the college and will carry out such duties in addition to the formal work of teaching, as may be allotted to you from time to time.

3. You will be on probation for a period of one year. Your service is terminable with one month's notice or one month's salary in lieu of such notice on either side.

4. You are expected to submit all your original certificates on receiving the appointment order.

Kindly acknowledge the receipt of this letter of appointment.

Yours truly,  
*Bro. Damien*  
Bro. Damien  
Secretary/Correspondent

*Dr. Gnana Pushpan*  
DR. GNANAPUSHPAN  
M.A., M.Phil., Ph.D.  
PRINCIPAL  
PATRICIAN COLLEGE OF ARTS AND SCIENCE  
GANDHI NAGAR, ADYAR, CHENNAI - 600 020  
CHENNAI - 600 020 ☎ : 4915331, 4402181 Fax : 4452909

**Patrician College of Arts and Science**

Approved by the Govt. of Tamilnadu (G.O. No. 168) Affiliated to the University of Madras.

Canal Bank Road, Gandhi Nagar, Adyar, Chennai - 600 020. (Opp. Kotturpuram Rly. Station)

Phone : +91-044-24401362, 24426913. Telefax : +91-044-24401362

E-mail : director@patriciancollege.com, principal@patriciancollege.com

Website : <http://www.patriciancollege.com>

28.05.2007

Ref. : To  
Ms.N.Mohana Priya,  
61/70, Perambalu Street,  
Old Washermenpet,  
Chennai – 21.

Date : .....

Dear Ms.N.Mohana Priya,

With reference to the interview, you are hereby informed that you have been appointed as a "Lecturer in Department of English" in this Institution with effect from 02.07.2007, on the terms and conditions given below:

1. Your Salary Scale will be 6500 – 200 – 10500. The breakup is Basic – Rs.6500, DA –Rs.2275, HRA – Rs.700, CCA – Rs.300, Gross Salary Rs.9,775.00.
2. You are expected to play a full and active part in corporate life of the college and will carry out such duties in addition to the formal work of teaching, as may be allotted to you from time to time.
3. Your appointment will be temporary till the end of the academic year. Your service is terminable with one month's notice or one month's salary in lieu of such notice on either side.
4. You are expected to submit all your original certificates on receiving the appointment order.
5. Your appointment is subject to the submission of your certificates and verification of your certificates for the approval from the University of Madras.

Kindly acknowledge the receipt of this letter of appointment.

Yours truly,

*Bro. M.K. Francis*  
Bro.M.K.Francis  
Correspondent  
PATRICIAN COLLEGE OF ARTS AND SCIENCE  
Gandhi Nagar, Adyar,  
Chennai-600 020. Ph. No: .....

Received & Accepted.  
*D. Kuping*  
28/6/07.

*Dr. J. Gnana Pushpam*  
Dr. J. GNANAPUSHPAM,  
M.A., M.Phil., Ph.D.,  
PRINCIPAL  
PATRICIAN COLLEGE OF ARTS AND SCIENCE  
GANDHI NAGAR, ADYAR,  
CHENNAI - 600 020. Ph. No: 24426913



## Patrician College of Arts and Science

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E-mail : director@patriciancollege.com / principal@patriciancollege.com

Website : <http://www.patriciancollege.com>

Ref :

Date :

21.07.2010

To  
Mr.Prithivi Rajkumar.M,  
U-Block, No.14, Rajamannar Colony,  
Rajamannar Salai, K.K Nagar,  
Chennai-78.

Dear Mr.Prithivi Rajkumar.M,

With reference to the interview, you are hereby informed that you have been appointed as "Lecturer in Department of English" in this Institution, with effect from 21.07.2010, on the terms and conditions given below:

1. You will draw a Consolidated Salary of Rs.10,000 /- p.m.
2. You are expected to play a full and active part in corporate life of the college and will carry out such duties in addition to the formal work of teaching, as may be allotted to you from time to time.
3. Your appointment will be temporary till 30.04.2011. You have to apply to the administrative office on or before this date for the extension of service.
4. Your appointment will be confirmed only if your services are found satisfactory.
5. You shall be prompt in your attendance. Your hours of attendance shall be regulated to suit the duties entrusted to you from time to time.
6. Your employment will be governed by Service Rules and Regulations of the College in force from time to time.
7. You are expected to submit all your original certificates on receiving the appointment order.
8. Your appointment is subject to the submission of your certificates and verification of your certificates for the approval from the University of Madras.

Kindly acknowledge the receipt of this letter of appointment.

Yours truly,

Dr. Arul Raj  
Bro.SArockia Raj  
Correspondent

Accepted and Received,

*[Signature]*  
24/07/2010

Correspondent  
PATRICIAN COLLEGE OF ARTS AND SCIENCE  
Gandhi Nagar, Adyar,  
Chennai-600 020. Ph. 044 - 24401362





Affiliated to the University of Madras

**Patrician College of Arts and Science**

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E-mail : director@patriciancollege.com, principal@patriciancollege.com  
Website : http://www.patriciancollege.com

15.06.2011

To  
Mr.A.Dharmendar,  
Room No.124, Nallathambi Street,  
Sea Breeze Mansion,  
Triplicane, Chennai – 600 005.

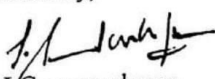
Dear Mr. A. Dharmendar,

With reference to the interview, you are hereby informed that you have been appointed as "Lecturer in English" in this Institution, with effect from 01.07.2011, on the terms and conditions given below:

1. You will draw a Consolidated Salary of Rs.15,000 /- p.m.
2. You are expected to play a full and active part in corporate life of the college and will carry out such duties in addition to the formal work of teaching, as may be allotted to you from time to time.
3. Your appointment will be temporary till 30.04.2012. You have to apply to the administrative office on or before this date for the extension of service.
4. Your appointment will be confirmed only if your services are found satisfactory.
5. In the interest of student's welfare during the academic year i.e., from 1<sup>st</sup> June to 30<sup>th</sup> April, you cannot resign the job. Resignation letter will be accepted by 31<sup>st</sup> of March with one month's notice or one month's salary to be paid by you in lieu of notice period.
6. You shall be prompt in your attendance. Your hours of attendance shall be regulated to suit the duties entrusted to you from time to time.
7. Your employment will be governed by Service Rules and Regulations of the College in force from time to time.
8. You are expected to submit all your original certificates on receiving the appointment order.
9. Your appointment is subject to the submission of your certificates and verification of your certificates for the approval from the University of Madras.


Kindly acknowledge the receipt of this letter of appointment.

Yours truly,

  
Dr.J.Gnanapushpam  
Principal

Dr. J. GNANAPUSHPAM,  
M.A., M.Phil., Ph.D.,  
PRINCIPAL  
PATRICIAN COLLEGE OF ARTS AND SCIENCE  
GANDHI NAGAR, ADYAR,  
CHENNAI - 600 020 PH - 24401362

Received & Accepted

  
15/06/2011



## Patrician College of Arts and Science

Approved by the Govt. Of Tamilnadu (G.O. No.168) & Affiliated to the University of Madras.  
Accredited 'A' Grade by NAAC

Canal Bank Road, Gandhi Nagar, Adyar, Chennai - 600 020.  
Phone : +91-044-2440 1362, 2442 6913 Telefax : +91-044-24401362  
E-mail : director@patriciancollege.com, principal@patriciancollege.com  
Website : http://www.patriciancollege.org

P. U. D. M.

### CONTRACT OF SERVICE IN PATRICIAN COLLEGE OF ARTS AND SCIENCE

THIS AGREEMENT is made at Chennai on 19<sup>th</sup> day of November, 2016 (Two Thousand and sixteen) between the Governing Body of Patrician College of Arts and Science, Chennai (hereinafter called 'the employer' which expression shall include the members for the time being of the Governing Body of Patrician College of Arts and Science, Chennai and their successors) through the Director of Patrician College of Arts and Science, on the one party and Ms. Alice.P.R.D, D/O. Mr.R.M.Paulraj, resident of No.17, 1<sup>st</sup> Floor, 2<sup>nd</sup> Cross, Vaithialingam Salai, Neelankarai, Chennai – 600 115, (hereinafter called 'the employee') on the other party.

WHEREAS the Governing Body is set up by the Society of the Brothers of St. Patrick in India to run and manage, on its behalf, Patrician College of Arts and Science, Chennai (hereinafter referred to as "the College") and has constituted a Selection Committee for the recruitment of employees for the said College.

AND WHEREAS the Selection Committee has recommended the name of the employee for appointment as a **Assistant Professor in English Department** of Patrician College of Arts and Science and appoint the employee upon terms and conditions hereinafter appearing.

### NOW IT IS HEREBY AGREED AS FOLLOWS

1. Subject to the provisions of clause 11 hereinafter appearing the employer hereby engages Ms.Alice.P.R.D to serve as a **Assistant Professor** on probation w.e.f. 21/11/2016 to 20/10/2017 to perform duties.
2. Your employment is from the 21<sup>st</sup> of November 2016 and subject to the provisions of this Agreement shall continue till such time, as the Employee shall cease to be a member of the College Staff.



03.05.2010 Date

To  
Mrs.K.Gayathri,  
J-3, 1<sup>st</sup> Cross Street,  
Benco Colony, Besant Nagar,  
Chennai – 90.

Dear Mrs.K.Gayathri,

With reference to the interview, you are hereby informed that you have been appointed as "Part-time Lecturer in English" in Evening College in this Institution with effect from 01.06.2010, on the terms and conditions given below:

1. You will draw a CONSOLIDATED SALARY of Rs.8,000/- p.m.
2. You are expected to play a full and active part in corporate life of the college and will carry out such duties in addition to the formal work of teaching, as may be allotted to you from time to time.
3. Your appointment will be temporary till 31.05.2011. You have to apply to the administrative office on or before this date for the extension of service.
4. Your appointment will be confirmed only if your services are found satisfactory. Your service is terminable with one month's notice or one month's salary in lieu of such notice on either side.
5. You shall be prompt in your attendance. Your hours of attendance shall be regulated to suit the duties entrusted to you from time to time.
6. Your employment will be governed by Service Rules and Regulations of the College in force from time to time.
7. You are expected to submit all your original certificates on receiving the appointment order.
8. Your appointment is subject to the submission of your certificates and verification of your certificates for the approval from the University of Madras.

Kindly acknowledge the receipt of this letter of appointment.

Yours truly,

Bro. Arockiaraj

Correspondent

Received & accepted

Dr. J. GNANAPUSHPAM,  
M.A., M.Phil., Ph.D.,  
PRINCIPAL  
PATRICIAN COLLEGE OF ARTS AND SCIENCE  
GANDHI NAGAR, ADYAR,  
CHENNAI - 600 020. PH 24401362





## Patrician College of Arts and Science

Approved by the Govt. Of Tamilnadu (G.O. No. 168) & Affiliated to the University of Madras.  
Accredited 'A' Grade by NAAC

Canal Bank Road, Gandhi Nagar, Adyar, Chennai - 600 020.  
Phone : +91-044-2440 1362, 24426913 Telefax : +91-044-24401362  
E-mail : [director@patriciancollege.org](mailto:director@patriciancollege.org), [principal@patriciancollege.org](mailto:principal@patriciancollege.org)  
Website : <http://www.patriciancollege.org>

### CONTRACT OF SERVICE IN PATRICIAN COLLEGE OF ARTS AND SCIENCE

THIS AGREEMENT is made at Chennai on 24<sup>th</sup> day of May, 2017 (Two Thousand and seventeen) between the Governing Body of Patrician College of Arts and Science, Chennai (hereinafter called 'the employer' which expression shall include the members for the time being of the Governing Body of Patrician College of Arts and Science, Chennai and their successors) through the Director of Patrician College of Arts and Science, on the one party and Ms. Abinaya Devi.N, D/O. Mr.S.Nagendran, resident of No.C2 – 407, Sriram Sankari Flats, Thangapapuram, Perumaatunallur, Guduvanchery, Chennai – 603 202, (hereinafter called 'the employee') on the other party.

WHEREAS the Governing Body is set up by the Society of the Brothers of St. Patrick in India to run and manage, on its behalf, Patrician College of Arts and Science, Chennai (hereinafter referred to as "the College") and has constituted a Selection Committee for the recruitment of employees for the said College.

AND WHEREAS the Selection Committee has recommended the name of the employee for appointment as a Assistant Professor in Department of English of Patrician College of Arts and Science and appoint the employee upon terms and conditions hereinafter appearing.

#### NOW IT IS HEREBY AGREED AS FOLLOWS

1. Subject to the provisions of clause 11 hereinafter appearing the employer hereby engages Ms. Abinaya Devi.N to serve as a Assistant Professor on probation w.e.f. 01/06/2017 to 31/05/2018 to perform duties.
2. Your employment is from the 1<sup>st</sup> of June 2017 and subject to the provisions of this Agreement shall continue till such time, as the Employee shall cease to be a member of the College Staff.





## Patrician College of Arts and Science

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Website : http://www.patriciancollege.org

### CONTRACT OF SERVICE IN PATRICIAN COLLEGE OF ARTS AND SCIENCE

THIS AGREEMENT is made at Chennai on 17<sup>th</sup> day of May, 2017 (Two Thousand and seventeen) between the Governing Body of Patrician College of Arts and Science, Chennai (hereinafter called 'the employer' which expression shall include the members for the time being of the Governing Body of Patrician College of Arts and Science, Chennai and their successors) through the **Director of Patrician College of Arts and Science**, on the one party and **Mr.Vijayganesh.A, S/O. Mr.T.Arumugam**, resident of 78, North Cat Street, Thiruppuvanam, Sivagangai Dist. 630 611, (hereinafter called 'the employee') on the other party.

WHEREAS the Governing Body is set up by the Society of the Brothers of St. Patrick in India to run and manage, on its behalf, Patrician College of Arts and Science, Chennai (hereinafter referred to as "the College") and has constituted a Selection Committee for the recruitment of employees for the said College.

AND WHEREAS the Selection Committee has recommended the name of the employee for appointment as a **Assistant Professor in Department of English** of Patrician College of Arts and Science and appoint the employee upon terms and conditions hereinafter appearing.

### NOW IT IS HEREBY AGREED AS FOLLOWS

1. Subject to the provisions of clause 11 hereinafter appearing the employer hereby engages **Mr. Vijayganesh.A** to serve as a **Assistant Professor** on probation w.e.f. 01/06/2017 to 31/05/2018 to perform duties.
2. Your employment is from the 1<sup>st</sup> of June 2017 and subject to the provisions of this Agreement shall continue till such time, as the Employee shall cease to be a member of the College Staff.



## Patrician College of Arts and Science

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E-mail : director@patriciancollege.org, principal@patriciancollege.org  
Website : <http://www.patriciancollege.org>

### CONTRACT OF SERVICE IN PATRICIAN COLLEGE OF ARTS AND SCIENCE

THIS AGREEMENT is made at Chennai on 1<sup>st</sup> day of June, 2017 (Two Thousand and seventeen) between the Governing Body of Patrician College of Arts and Science, Chennai (hereinafter called 'the employer' which expression shall include the members for the time being of the Governing Body of Patrician College of Arts and Science, Chennai and their successors) through the Director of Patrician College of Arts and Science, on the one party and Mrs. Maria Benita Fernando, W/O. Mr. J. Joseph Roystin, resident of "God's Mercy", E-135, New No.3, 6<sup>th</sup> Avenue, Besant Nagar, Chennai - 90, (hereinafter called 'the employee') on the other party.

WHEREAS the Governing Body is set up by the Society of the Brothers of St. Patrick in India to run and manage, on its behalf, Patrician College of Arts and Science, Chennai (hereinafter referred to as "the College") and has constituted a Selection Committee for the recruitment of employees for the said College.

AND WHEREAS the Selection Committee has recommended the name of the employee for appointment as a Assistant Professor in Department of English of Patrician College of Arts and Science and appoint the employee upon terms and conditions hereinafter appearing.

### NOW IT IS HEREBY AGREED AS FOLLOWS

1. Subject to the provisions of clause 11 hereinafter appearing the employer hereby engages Mrs. Maria Benita Fernando to serve as a Assistant Professor on probation w.e.f. 01/06/2017 to 31/05/2018 to perform duties.
2. Your employment is from the 1<sup>st</sup> of June 2017 and subject to the provisions of this Agreement shall continue till such time, as the Employee shall cease to be a member of the College Staff.





## Patrician College of Arts and Science

A Christian Minority Institution

A Sister Institute of St. Michael's Academy and St. Patrick's A.I. Hr. Sec. School

Approved by the Govt. Of Tamilnadu (G.O. No. 168) & Affiliated to the University of Madras  
Accredited 'A' Grade by NAAC

Canal Bank Road, Gandhi Nagar, Adyar, Chennai - 600 020.

Phone : 044-24401362, 24426913

Email : [director@patriciancollege.ac.in](mailto:director@patriciancollege.ac.in), [principal@patriciancollege.ac.in](mailto:principal@patriciancollege.ac.in)

Website: [www.patriciancollege.ac.in](http://www.patriciancollege.ac.in)

### CONTRACT OF SERVICE IN PATRICIAN COLLEGE OF ARTS AND SCIENCE

THIS AGREEMENT is made at Chennai on 30<sup>th</sup> day of April, 2019 (Two Thousand and Nineteen) between the Governing Body of Patrician College of Arts and Science, Chennai (hereinafter called 'the employer' which expression shall include the members for the time being of the Governing Body of Patrician College of Arts and Science, Chennai and their successors) through the **Director of Patrician College of Arts and Science**, on the one party and **Dr.Murali M, S/O Mr.Murugaiyan**, resident of FH-1, DTE Staff Qtrs, Anna University Staff Qtrs, South Gate), Gandhimandapam Road, Chennai – 25, (hereinafter called 'the employee') on the other party.

WHEREAS the Governing Body is set up by the Society of the Brothers of St. Patrick in India to run and manage, on its behalf, Patrician College of Arts and Science, Chennai (hereinafter referred to as "the College") and has constituted a Selection Committee for the recruitment of employees for the said College.

AND WHEREAS the Selection Committee has recommended the name of the employee for appointment as a **Assistant Professor in Department of English** of Patrician College of Arts and Science and appoint the employee upon terms and conditions hereinafter appearing.

#### NOW IT IS HEREBY AGREED AS FOLLOWS

1. Subject to the provisions of clause 11 hereinafter appearing the employer hereby engages **Dr.Murali M**, to serve as a Assistant Professor on probation w.e.f. 22/05/2019 to 21/05/2020 to perform duties. The Management can depute you to Shift II, if need arises.
2. Your employment is from the 22<sup>nd</sup> of May 2019 and subject to the provisions of this Agreement shall continue till such time, as the Employee shall cease to be a member of the College Staff.



## Patrician College of Arts and Science

A Christian Minority Institution

A Sister Institute of St. Michael's Academy and St. Patrick's A.I. Hr Sec School

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Email : director@patriciancollege.ac.in, principal@patriciancollege.ac.in

Website: www.patriciancollege.ac.in

### CONTRACT OF SERVICE IN PATRICIAN COLLEGE OF ARTS AND SCIENCE

THIS AGREEMENT is made at Chennai on 30<sup>th</sup> day of April, 2019 (Two Thousand and Nineteen) between the Governing Body of Patrician College of Arts and Science, Chennai (hereinafter called 'the employer' which expression shall include the members for the time being of the Governing Body of Patrician College of Arts and Science, Chennai and their successors) through the **Director of Patrician College of Arts and Science**, on the one party and **Ms.Nivedhitha I, D/O Mr.Ilango P K**, resident of No.6, PSG Tam Flats, North Madha Street, Srinagar Colony, Saidapet, Chennai - 15, (hereinafter called 'the employee') on the other party.

WHEREAS the Governing Body is set up by the Society of the Brothers of St. Patrick in India to run and manage, on its behalf, Patrician College of Arts and Science, Chennai (hereinafter referred to as "the College") and has constituted a Selection Committee for the recruitment of employees for the said College.

AND WHEREAS the Selection Committee has recommended the name of the employee for appointment as a **Assistant Professor in Department of English** of Patrician College of Arts and Science and appoint the employee upon terms and conditions hereinafter appearing.

### NOW IT IS HEREBY AGREED AS FOLLOWS

1. Subject to the provisions of clause 11 hereinafter appearing the employer hereby engages **Ms.Nivedhitha I**, to serve as a **Assistant Professor** on probation w.e.f. 22/05/2019 to 21/05/2020 to perform duties. The Management can depute you to Shift II, if need arises.
2. Your employment is from the 22<sup>nd</sup> of May 2019 and subject to the provisions of this Agreement shall continue till such time, as the Employee shall cease to be a member of the College Staff.





## Patrician College of Arts and Science

A Christian Minority Institution

A Sister Institute of St. Michael's Academy and St. Patrick's A.I. Hr Sec School

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Reaccredited 'A+' Grade by NAAC

Canal Bank Road, Gandhi Nagar, Adyar, Chennai - 600 020.

Phone: 044 - 24401362, 24426913, 9342465500

Email : director@patriciancollege.ac.in, principal@patriciancollege.ac.in

Website: http://www.patriciancollege.ac.in

23.08.2022

To,

Mr.Abhishek I. Singh,  
No.101, Gurukul Lutheran,  
Theological College,  
94 PH Road, Kellys,  
Chennai – 600 010.



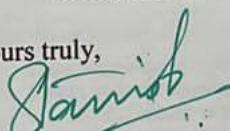
Dear Mr.Abhishek I. Singh,

With reference to your Application dated 17.08.2022 and Offer Letter dated 17.08.2022, you are hereby informed that you have been appointed as “Assistant Professor in the Department of English” in this Institution. You have to join duty on 23.08.2022, on the terms and conditions given below:

1. You will draw a Total Salary of Rs.26,950/- p.m. including all allowances.
2. You are expected to play a full and active part in corporate life of the college and will carry out such duties in addition to the formal work of teaching, as may be allotted to you from time to time.
3. Your appointment will be valid till 22.08.2023.
4. You shall be prompt in your attendance. Your hours of attendance shall be regulated to suit the duties entrusted to you from time to time.
5. Your employment will be governed by Service Rules and Regulations of the College in force from time to time.
6. You are expected to submit all your original certificates on receiving the appointment order.

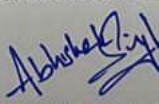
Kindly acknowledge the receipt of this letter of appointment.

Yours truly,

  
Bro. Dr. A Stanislaus  
Director & Secretary

### Declaration of the Employee

I have read and understood the above terms and conditions of the contract of service. I accept the offer of appointment and agree to abide by the rules of the college.

  
Mr. Abhishek I. Singh



## Patrician College of Arts and Science

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Phone: 044 - 24401362, 24426913, 9342465500

Email : director@patriciancollege.ac.in, principal@patriciancollege.ac.in

Website: <http://www.patriciancollege.ac.in>

05.12.2022

To,

Mr.Palanisamy M.  
No.33/16, Dhandapani Street,  
Baby Nagar, Velachery,  
Gandhi Road, Chennai – 600 042.

Dear Mr.Palanisamy M .

With reference to the offer letter dated 02.12.2022, you are hereby informed that you have been appointed as “Assistant Professor in the Department of English” in this Institution. You have to join duty on 05.12.2022, on the terms and conditions given below:

1. You will draw a Gross Salary of Rs.28,049/- p.m. including all allowances.
2. You are expected to play a full and active part in corporate life of the college and will carry out such duties in addition to the formal work of teaching, as may be allotted to you from time to time.
3. Your appointment will be valid till 04.12.2022.
4. You shall be prompt in your attendance. Your hours of attendance shall be regulated to suit the duties entrusted to you from time to time.
5. Your employment will be governed by Service Rules and Regulations of the College in force from time to time.
6. You are expected to submit all your original certificates on receiving the appointment order.

Kindly acknowledge the receipt of this letter of appointment.

Yours truly,

Bro.Dr.A Stanislaus  
Director & Secretary

DIRECTOR & SECRETARY  
PATRICIAN COLLEGE OF ARTS AND SCIENCE  
Canal Bank Road, Gandhi Nagar,  
Adyar, Chennai - 600 020.

### Declaration of the Employee

I have read and understood the above terms and conditions of the contract of service. I accept the offer of appointment and agree to abide by the rules of the college.

Mr.Palanisamy M



## Patrician College of Arts and Science

A Christian Minority Institution

A Sister Institute of St. Michael's Academy and St. Patrick's A.I. Hr Sec School

Approved by the Govt. Of Tamilnadu (G.O. No. 168) & Affiliated to the University of Madras.  
Reaccredited 'A+' Grade by NAAC

Canal Bank Road, Gandhi Nagar, Adyar, Chennai - 600 020.

Phone: 044 - 24401362, 24426913, 9342465500

Email : director@patriciancollege.ac.in, principal@patriciancollege.ac.in

Website: <http://www.patriciancollege.ac.in>

16.04.2024

To : Dr.Steffi R,  
Designation : Asst. Professor in Department of English.

Subject: : Extension of Probation.

1. That you had been appointed in the services of the college as member of the Teaching Staff initially on probation vide the college's appointment letter dated 21.04.2023.
2. That you had duly accepted the terms and conditions stipulated in the appointment letter and that you had signed a copy thereof as a token of your acceptance of the same.
3. That in accordance with the terms of appointment letter your period of appointment at present is coming to an end on 30.04.2024.
4. That vide this letter you are being informed and intimated that your period of probation stands extended up to 30.04.2025.
5. That vide this letter you are informed, to work on research projects.
6. It is only after evaluation of your work and performance during your probationary period that the college management will consider confirming you in the services of the college.
7. That the other terms and conditions of initial appointment letter dated 21.04.2023 shall remain the same.

Signed and Delivered for and on  
behalf of the above named  
Patrician College of Arts and Science  
By Bro. Dr.A. Stanislaus

DIRECTOR & SECRETARY  
PATRICIAN COLLEGE OF ARTS AND SCIENCE  
Canal Bank Road, Gandhi Nagar,  
Adyar, Chennai - 600 020.

I, Dr.Steffi R, do agree to abide by the appointment terms and code of conduct and acceptance my confirmation subject to the same.

Signature

Name Dr. R. STEFFI

Date 25/4/2024





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21.04.2023

To,  
Ms.Rhodas Daisy,  
No.61/28, 2<sup>nd</sup> Floor, M.H.Road,  
Perambur, Chennai – 600 011.

Dear Ms.Rhodas Daisy,

With reference to your Application dated 19.04.2023, you are hereby informed that you have been appointed as "Assistant Professor in the Department of English" in this Institution. You have to join duty on 12.06.2023, on the terms and conditions given below:

1. You will draw a Total Salary of Rs.35,500/- p.m. including all allowances.
2. You are expected to play a full and active part in corporate life of the college and will carry out such duties in addition to the formal work of teaching, as may be allotted to you from time to time.
3. Your appointment will be valid till 30.04.2024.
4. This Appointment Order will automatically terminate on 30.04.2024 and no intimation will be given regarding the termination.
5. If your services are satisfactory this order may be extended to 1 more year and intimated by writing.
6. In the interest of student's welfare during the academic year i.e., from the Date of Appointment to 30<sup>th</sup> April 2024, you cannot resign the job. Resignation letter will be accepted by 31<sup>st</sup> of January with 3 month's notice or 3 month's salary to be paid by you in lieu of notice period.
7. You shall be prompt in your attendance. Your hours of attendance shall be regulated to suit the duties entrusted to you from time to time.
8. Your employment will be governed by Service Rules and Regulations of the College in force from time to time.
9. You are expected to submit all your original certificates on receiving the appointment order.

Kindly acknowledge the receipt of this letter of appointment.

Yours truly,

Bro.Dr.A Stanislaus  
Director & Secretary

  
DIRECTOR & SECRETARY  
PATRICIAN COLLEGE OF ARTS AND SCIENCE  
Canal Bank Road, Gandhi Nagar,  
Adyar, Chennai - 600 020.

### Declaration of the Employee

I have read and understood the above terms and conditions of the contract of service. I accept the offer of appointment and agree to abide by the rules of the college.

  
Ms.Rhodas Daisy





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Website: <http://www.patriciancollege.ac.in>

To

29.01.2024

MS.BASILEA PHILEIN SHALOME J,  
NO.14, 6<sup>TH</sup> STREET, KAMARAJ NAGAR,  
AVADI, CHENNAI – 600 071.

Dear MS.BASILEA PHILEIN SHALOME J,

With reference to your Application dated 18.01.2024 and our offer letter dated 18.01.2024, you are hereby informed that you have been appointed as "Assistant Professor in the Department of English" in this Institution. You have to join duty on 29.01.2024, on the terms and conditions given below:

1. You will draw a Total Salary of Rs. 30,500/- p.m. including all allowances.
2. You are expected to play a full and active part in corporate life of the college and will carry out such duties in addition to the formal work of teaching, as may be allotted to you from time to time.
3. Your appointment will be valid till 30.04.2024.
4. This Appointment Order will automatically terminate on 30.04.2024 and no intimation will be given regarding the termination.
5. You shall be prompt in your attendance. Your hours of attendance shall be regulated to suit the duties entrusted to you from time to time.
6. Your employment will be governed by Service Rules and Regulations of the College in force from time to time.
7. You are expected to submit all your original certificates on receiving the appointment order.

Kindly acknowledge the receipt of this letter of appointment.

Yours truly,

Bro. Dr. A. Stanislaus  
Director & Secretary

DIRECTOR & SECRETARY  
PATRICIAN COLLEGE OF ARTS AND SCIENCE  
Canal Bank Road, Gandhi Nagar,  
Adyar, Chennai - 600 020.

### Declaration of the Employee

I have read and understood the above terms and conditions of the contract of service. I accept the offer of appointment and agree to abide by the rules of the college.

MS. BASILEA PHILEIN SHALOME J



## Patrician College of Arts and Science

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Canal Bank Road, Gandhi Nagar, Adyar, Chennai - 600 020.  
Phone : +91-044-2440 1362, 24426913 Telefax : +91-044-24401362  
E-mail : director@patriciancollege.org, principal@patriciancollege.org  
Website : http://www.patriciancollege.org

### CONTRACT OF SERVICE IN PATRICIAN COLLEGE OF ARTS AND SCIENCE

THIS AGREEMENT is made at Chennai on 5<sup>th</sup> day of June, 2017 (Two Thousand and seventeen) between the Governing Body of Patrician College of Arts and Science, Chennai (hereinafter called 'the employer' which expression shall include the members for the time being of the Governing Body of Patrician College of Arts and Science, Chennai and their successors) through the Director of Patrician College of Arts and Science, on the one party and Mr.Arul.R, S/O. Mr.V.Ramu, resident of P. No.36, D. No.2, IV Cross Street, M.C Nagar, Chitlapakkam, Chennai - 64, (hereinafter called 'the employee') on the other party.


WHEREAS the Governing Body is set up by the Society of the Brothers of St. Patrick in India to run and manage, on its behalf, Patrician College of Arts and Science, Chennai (hereinafter referred to as "the College") and has constituted a Selection Committee for the recruitment of employees for the said College.

AND WHEREAS the Selection Committee has recommended the name of the employee for appointment as a **Assistant Professor in Department of English (Shift II)** of Patrician College of Arts and Science and appoint the employee upon terms and conditions hereinafter appearing.

### NOW IT IS HEREBY AGREED AS FOLLOWS

1. Subject to the provisions of clause 11 hereinafter appearing the employer hereby engages Mr.Arul.R to serve as a Assistant Professor on probation w.e.f. 01/07/2017 to 30/06/2018 to perform duties.
2. Your employment is from the 1<sup>st</sup> of July 2017 and subject to the provisions of this Agreement shall continue till such time, as the Employee shall cease to be a member of the College Staff.





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Website: [www.patriciancollege.ac.in](http://www.patriciancollege.ac.in)

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### CONTRACT OF SERVICE IN PATRICIAN COLLEGE OF ARTS AND SCIENCE

THIS AGREEMENT is made at Chennai on 8<sup>th</sup> day of May, 2019 (Two Thousand and Nineteen) between the Governing Body of Patrician College of Arts and Science, Chennai (hereinafter called 'the employer' which expression shall include the members for the time being of the Governing Body of Patrician College of Arts and Science, Chennai and their successors) through the **Director of Patrician College of Arts and Science**, on the one party and **Mr.Dinesh A, S/O Mr.Ariyamuthu C**, resident of No.403/03, Ariyalur DT, Vellur - 621718, (hereinafter called 'the employee') on the other party.

WHEREAS the Governing Body is set up by the Society of the Brothers of St. Patrick in India to run and manage, on its behalf, Patrician College of Arts and Science, Chennai (hereinafter referred to as "the College") and has constituted a Selection Committee for the recruitment of employees for the said College.

AND WHEREAS the Selection Committee has recommended the name of the employee for appointment as a **Assistant Professor in Department of English – Shift II** of Patrician College of Arts and Science and appoint the employee upon terms and conditions hereinafter appearing.

NOW IT IS HEREBY AGREED AS FOLLOWS

1. Subject to the provisions of clause 11 hereinafter appearing the employer hereby engages **Mr.Dinesh A**, to serve as a **Assistant Professor** on probation w.e.f. 22/05/2019 to 21/05/2020 to perform duties.
2. Your employment is from the 22<sup>nd</sup> of May 2019 and subject to the provisions of this Agreement shall continue till such time, as the Employee shall cease to be a member of the College Staff.





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Website: <http://www.patriciancollege.ac.in>

11.07.2022

To.

Ms.Prathipa N,  
No.4/50, Mangali Amman Koil Street,  
St.Thomas Mount,  
Chennai – 600 016.

Dear Ms.Prathipa N.

With reference to your Application dated 05.01.2022, you are hereby informed that you have been appointed as “Assistant Professor in the Department of English” in this Institution. You have to join duty on 11.07.2022, on the terms and conditions given below:

1. You will draw a Total Salary of Rs.30,000/- p.m. including all allowances.
2. You are expected to play a full and active part in corporate life of the college and will carry out such duties in addition to the formal work of teaching, as may be allotted to you from time to time.
3. Your appointment will be valid till 10.07.2023.
4. You shall be prompt in your attendance. Your hours of attendance shall be regulated to suit the duties entrusted to you from time to time.
5. Your employment will be governed by Service Rules and Regulations of the College in force from time to time.
6. You are expected to submit all your original certificates on received the appointment order.

Kindly acknowledge the receipt of this letter of appointment.

Yours truly,

Bro.Dr.A.Stanislaus  
Director & Secretary

DIRECTOR & SECRETARY  
PATRICIAN COLLEGE OF ARTS AND SCIENCE  
Canal Bank Road, Gandhi Nagar,  
Adyar, Chennai - 600 020.

### Declaration of the Employee

I have read and understood the above terms and conditions of the contract of service. I accept the offer of appointment and agree to abide by the rules of the college.

Ms.Prathipa N